

Adobe InDesign CS4: Level 2

Course Length: 1.0 day

Course Description

Using Adobe® InDesign®, you have created simple documents. Now, you may need to create huge documents that are attractive as well as can be accessed globally. In this course, you will deploy the advanced InDesign techniques to enhance the look and functionality of your documents.

Course Objective:

You will use the advanced features of Adobe InDesign CS4 to create and design content for print and web.

Target Delegate:

The target delegate is any professional who would like to create and design print documents.

Prerequisites:

To ensure successful completion of this course, we recommend that you first complete the Adobe Indesign CS3: Level 1 course or have equivalent knowledge.

Performance-Based Objectives

Upon successful completion of this course, delegates will be able to:

- work with colour
- import and modify graphics
- work with transparency
- work with long documents
- output and export documents
- create rich interactive documents

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Lesson 1: Working with Colour

Setting up Colour Management in InDesign CS4
Colour Managing Imported Images in InDesign CS4
Importing and Modifying Graphics
Working with Clipping Paths
Working with Alpha Channels
Creating a Library
Using a Library to Manage Objects
Placing Native Files
Using Adobe Bridge to Import Graphics

Lesson 2: Working with Transparency

Importing and Colorizing a Grayscale Image
Applying Transparency Settings
Importing and Adjusting Illustrator Files that use Transparency
Applying Transparency Settings to Text
Working with Effects

Lesson 3: Working with Long Documents

Starting a Book
Adding Sections to change Page Numbering
Creating a Running Footer
Adding a Footnote
Adding a Cross-Reference
Synchronising a Book
Generating a Table of Contents
Indexing a Book

Lesson 4: Output and Exporting

Previewing Separations
Previewing how Transparency will be Flattened
Previewing the Page
Preflighting as you Work

Lesson 5: Creating Rich Interactive Documents

Setting up an Online Document
Adding Buttons, Page Transitions and Hyperlinks
Exporting as Flash