

QuarkXPress to Adobe InDesign Migration Course

Course length: 1.0 day

Course Description

Adobe InDesign Migration Course is a one-day, hands-on, instructor-led training course. This course has been designed to help users of QuarkXPress to migrate their skills to the latest version of Adobe InDesign.

Course Objective:

You will utilize Adobe InDesign CS3 to create and deliver eye-catching printed documents.

Target Delegate:

This course is intended for graphic designers, creative professionals, print professionals, publishers, pre-press professionals, and marketing communications professionals.

Prerequisites:

Before taking this course, delegates should be familiar with the basic functions of their computer's operating system such as creating folders, launching programs, and working with windows. Delegates should also have the basic Mac / Windows application skills, such as copying and pasting objects, formatting text, and saving files. Knowledge of QuarkXPress is also required.

Performance-Based Objectives

Upon successful completion of this course, delegates will be able to:

manage the InDesign environment.

design documents.

enhance documents.

add tables.

finalize documents.

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Course Content

Lesson 1: InDesign® Environment

InDesign Environment Elements

Document Navigation

Lesson 2: Basic Documents

Document Setup

Creating Text

Working with Graphics

Lesson 3: Master Pages

Creating Masters

Applying Masters

Lesson 4: Importing and Threading Text

Importing Text

Threading Text

Changing Text Threads

Lesson 5: Colors, Swatches, and Gradients

Colors and Swatches

Gradients

Applying Fills and Strokes to Frames and Type

Lesson 6: Formatting Type

Character Formatting

Paragraph Formatting

Text Inset Spacing

Lesson 7: Graphics and Layout

Placing and Manipulating Graphics

Text Wrap

Layers

Lesson 8: Transparency

Applying Transparency

Transparency Effects and Blending Modes

Printing with Transparency

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Lesson 9: Using Tables

Creating Tables

Formatting Tables

Lesson 10: Preparing for Handoff to a Service Provider

Commercial Printing Overview

Preflighting

Printing

Packaging Files

Lesson 11: Creating Acrobat PDF Files

PDF Files for the Web

PDF Presets

PDF Files for Printing

